



TENTATIVE PROGRAM

We are all looking forward to three wonderful days at the Granlibakken Conference Center, situated in beautiful Tahoe City, for the 25th Annual Classified Leadership Institute. We have a great set of presenters and will be counting on you to participate and share your knowledge.

Updated Schedules will be posted on the 4CS website, www.ccccs.org

Wednesday, June 14, 2017

3:00 pm Hotel Check-in

Thursday, June 15, 2017

8:00 am **Registration Opens**
8:00 am Silent Auction & Elections Opens
9:00 am Newcomer Session
9:00 am Plenary – Introduction to Resolution Process
9:00 am Concurrent Sessions
10:30 am Concurrent Sessions
12:00 pm Buffet Lunch
1:00 pm CLI Welcome
1:30 pm General Session – Keynote Speaker: **Tony Prestby**
3:00 pm Concurrent Sessions
4:30 pm Silent Auction Closes
5:30 pm Social and Spirit Competition
6:30 pm Dinner – Poster Session

Friday, June 16, 2017

6:00 am Morning Walk
7:30 am Buffet Breakfast / Senate Presidents' Breakfast
8:30 am Silent Auction Begins
8:45 am Concurrent Sessions
10:15 am Concurrent Sessions
12:00 pm Buffet Lunch
1:00 pm General Session - Keynote Speaker: Student Equity/Diversity - **Dr. Veronica Neal**
2:15 pm Group Activity
2:45 pm General Session - Keynote Speaker: Servant Leadership: - **Pam Walker**
4:30 pm Silent Auction Closes
5:30 pm Networking - Social Hour
6:30 pm Awards Dinner
8:30 pm Music and Dancing

Saturday, June 17, 2017

7:30 am Buffet Breakfast
8:30 am 25 Years of Classified Senate – Past 4CS President's Panel
9:00 am Statewide Update: **Lizette Navarette**
9:30 am 4CS Annual Business Meeting
10:30 am Building the next CLI - 2018
11:00 am Conference Closes
12:00 pm 4CS Executive Board Meeting

INSTITUTE HIGHLIGHTS

- General session and motivational speakers
- Breakout sessions focusing on leadership tools, senate building, professional development and shared governance resources
- Silent auction and college memento exchange
- Ample networking opportunities
- Presentation of awards and recognitions
- Legislative & budget updates
- 4CS Annual Board Meeting
- College Spirit Competition
- **Poster Session: How Does Your Senate Participate in Institutional Effectiveness** – The poster session will be held during dinner and each table will have a large poster size paper and markers to answer the question “How Does Your Senate Participate in Institutional Effectiveness”. If your senate wants to do a poster ahead of time and bring with you to hang-up, please feel free.

KEYNOTE SPEAKER

- Tony Prestby – 4CS Past President speaking on “Leadership”
- Dr. Veronica Neil – Student Equity/Diversity
- Pamela Walker – Vice Chancellor, Educational Services speaking on “Servant Leadership”

OTHER ACTIVITIES

4CS Business Meeting - The California Community Colleges Classified Senate (4CS) will be holding their annual business meeting, swearing in officers and acting on various items on Saturday, June 17. The Business Meeting is open to all classified staff of the California Community Colleges. Registration for the conference is not necessary to attend only the 4CS Business Meeting.

Silent Auction - The annual 4CS Silent Auction will be held throughout the first two days of the conference. The purpose of the auction is to raise funds to support the operations of the 4CS. Please also consider bringing something to donate to the 4CS Silent Auction either as an individual or from your senate. If you need more information, please contact Peder Nielsen @ pnielsen@cccgs.org

Selfie Treasure Hunt – The Selfie Treasure Hunt will be arranged this year through a Thursday morning session if you would like to participate.

Memento Exchange - Individual participants are encouraged to bring a memento that is representative of their college to exchange with other participants. The memento exchange is designed to encourage networking and interaction between participants.

COMMEMORATIVE ITEMS

A limited number of commemorative T-shirts and organizational shirts will be available for purchase at the conference. T-Shirts: SM-XL \$12.00, and 2XL-4XL \$15.00. Checks should be made out to 4CS.

ATTIRE

Dress for the conference is casual. Temperatures in Tahoe City in June average a low of 50 and a high of 75. It's a good idea to bring a sweater or light jacket for early mornings or evenings, and pay attention to forecasts prior to travel to be prepared for unseasonable weather changes. If interested in an early morning walk, please bring appropriate shoes and clothing.

CLI AWARDS AND RECOGNITION PROGRAM

2017 Outstanding Classified Staff Recognition Program. Our goal is to include and recognize, statewide, all classified staff that has received an award anytime during June 2016 through May 2017. With your help, they will be included in our slide presentation during the Classified Leadership Institute 2017 and on our website following the event. The award submissions will be collected online. Please forward this information to others on your campus who can submit awardees. For additional information please email Shondra West at swest@cccscs.org.

This year we will be celebrating our 25th Anniversary and are planning an elegant and classy evening for the Awards Dinner. If you would like to dress in a more semi-formal to formal attire we encourage you to come to impress. (this is optional).

WHAT TO BRING WITH YOU

- Your good humor and a flexible disposition. Remember this is not a “traditional” conference.
- Senate delegates, remember to bring a copy of your completed delegate form. New senates and senates with revised constitutions and/or bylaws, please bring an updated copy for our records.
- Senate leaders, please be ready to participate in discussions concerning statewide governance and contribute your local concerns and wishes. Please bring examples of local senate activities, newsletters, resolutions and documents to share with others and the 4CS Governance Library.
- Enough money or a credit card to cover additional costs during the conference (drinks during the social hour (cash), shuttle costs, other incidental expense, including the purchase of conference T-shirts, items in the 4CS Silent Auction and themed basket drawing).
- Please make your travel arrangements with the beginning and end of the conference in mind, 11am Saturday, so you do not miss final events and drawing.

HOTEL ACCOMMODATIONS

The Granlibakken Conference Center is a rustic resort located in Tahoe City, California. Participants stay in rustic but comfortable shared quarters ranging from hotel style room to a condo with multiple rooms. You will make your own hotel reservations by calling the convention center at (800) 542-3221 and asking for the CCLC/CLI room block. Please see the room fee list. Only a specific number of single lodging will be available on a first-come, first-serve basis. Make your reservations early for the best available conference accommodations.

Because Granlibakken will be sold out the evenings we are there, there will be very little opportunity to move you to another room. The hotel will attempt to accommodate all special requests, but will make no guarantees.

If you plan to bring family members, please be sure to reserve a *single* room. If more than one room is needed, please book the additional room(s) directly with the hotel and **not** within the CLI room block. Family members are not included in reservations for CLI meals or activities, so please plan to pay for their meals and hotel services separately. Additional meals for the Awards Dinner must be purchased via the CCLC registration process. “Guest Meals” include any individual joining you for a meal who is not registered for the conference.

The conference fee (paid to CCLC) covers conference registration costs, facilities, and dinners. Lodging fees cover all scheduled breakfast and lunch meals and access to hotel services. Please understand that the CLI room block is limited and that rooms are available and reserved for conference participants only. Thank you for your cooperation and understanding.

AREA INFORMATION

Located within a mile of Lake Tahoe, Granlibakken is 55 minutes from Reno, two hours from Sacramento and four hours from San Francisco. Nestled in its own picturesque mountain valley, Granlibakken is situated on 74 acres of wooded grounds with a large heated pool, six tennis courts, two saunas, and an outdoor spa plus nearby nature trails, river rafting, golf and boating on Lake Tahoe. For more information on Granlibakken, its location, and the surrounding area, view their web-site at <http://www.Granlibakken.com>. For those of you who plan to arrive prior to Wednesday, June 14th, or stay later Saturday, we ask that you make your own arrangements. Since Granlibakken may be sold out on those evenings, it may be necessary for you stay at another property. For assistance, contact the North Lake Tahoe Convention and Visitor's Bureau at 800/824-6348.

TRAVEL INFORMATION

Parking

Parking is complimentary at Granlibakken for attendees of the Classified Leadership Institute.

Airport Shuttle Service

Granlibakken offers airport shuttle service from and to the Reno/Tahoe International Airport for \$98/person (single rider) or \$49/person (2 + passengers). Guests wishing to book the shuttle should call (800) 543-3221 seven days or more in advance. The airport shuttle is by reservation only. If at all possible, please try to coordinate your travel times with others attending the seminar. For several people traveling together, it is probably cost effective to look into renting a car rather than taking a shuttle.

By Car

From San Francisco/Sacramento:

From Sacramento, 100 miles from Granlibakken, take Interstate 80 East toward Reno/North Lake Tahoe. . Take Exit 185 for State Highway 89S going right at the traffic circle. Take the first exit onto CA-89 S. Drive 15 miles to Tahoe City, CA. Upon entering Tahoe City, before the stop light in Tahoe City, bear to the right, crossing over the bridge and continuing for a one-half mile to Granlibakken Road on your right.

From Reno/Tahoe International Airport (54 miles)

Take Highway 395 North onramp from the Airport to I-80 West/Sacramento to Exit 185 (Truckee) to CA-89 S to Tahoe City. Follow directions listed above from Sacramento to North Lake Tahoe/ Granlibakken.

From Southern California:

Take I-405 North toward Sacramento. Continue on I-5N. Take exit 522 to merge onto I-80 E toward Reno. Follow directions listed above from Sacramento to North Lake Tahoe/Granlibakken or Take US-395 North; continue onto US-50 West, then NV-28 South, at the traffic circle exit onto Tahoe Blvd onto NV-28 West/Lakeshore Blvd and follow signs to Granlibakken.



Contact Information

Conference Hotel

Additional information about the conference site is available at <http://www.granlibakken.com>
Reservations: 800-543-3221, CCLC/CLI Block

Registration

Sarah Keisling, Community College League of California, (916) 444-8641 or sarah@ccleague.org

Classified Leadership Institute 2017 Conference Chairs/Coordinators:

Trisha Albertsen, Chair: talbertsen@ccccs.org (909) 652-6033

Shondra West, Co-Chair: swest@ccccs.org, (925) 473-7409

Linda Allen, Awards Committee Chair/CLI Dinner Coordinator: lallen@ccccs.org (650) 738-4123

Peder Nielsen, Auction & Fundraiser Coordinator: pnielsen@ccccs.org (805) 289-6277

Karen Martin, Elections Coordinator: kmartin@ccccs.org (949) 451-5294

Deborah Knowles, Volunteers Coordinator, dknowles@ccccs.org (916) 650-2770

4CS Executive Board members, <http://www.ccccs.org>

Additional Information

Additional information may be sent or emailed to you as we come closer to the conference start. If you have questions, feel free to contact the League at (916) 444-2954 or any of the 4CS Executive Board members - contact information available on the 4CS website:

<http://www.ccccs.org>

See you soon!!

