



CONNECTIONS

Volume 11, Number 2
June 2011

*A newsletter for the
Classified Senates
of the
California Community Colleges*

California's 2011 budget is missing, and with that, our colleges have been pressed into a budget crisis that has affected the morale and dignity of our colleges as a whole. It's the classified employees that can change this sad state of affairs.



4CS is here to help you and your colleges throughout the transition from prosperity to survival mode and back again. You and every one of us are a testament to how classified employees can make the difference in keeping our colleges supplying students with the utmost in higher education. Students come wanting answers, recommendations and support. Your Classified staff offer needed support to administrators of colleges and only Classified employees can fill this void.

Classified employees are being asked to fill additional roles that have never been part of our onuses as Classified employees. Accreditation is very demanding and necessitates updated education and understanding of how we fit in the real world of education. Standard 4 is filled with many areas where Classified employees should be represented. Accreditation is a new horizon for Classified employees to earn favor and show their expertise in highly problematic circumstances by communicating with clarity and truthful actions of governance.

This year CLI is at a new location in Ventura Beach! Before I attended my first CLI conference I figured "it's just another conference." Not CLI, I found it very interactive and enlightening. We at 4CS hope you've enjoyed CLI too and would like to hear from you about your experiences!

Sincerely,

Russell Hamilton, Sr.
4CS President, 2010-2012

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News From 4CS

2011 CLI Scholarship Winners

Developed to assist campus administrators in recognizing Classified employees who have positive leadership skills and/or exhibit strong leadership potential, and who are actively pursuing leadership roles at their colleges, the Classified Leadership Institute (CLI) scholarship is awarded to several recipients each year. This year, the 4CS Executive Board awarded 3 scholarships, one north region, one south region and one at-large scholarship.

Recipients of the scholarships were Rachel Wood of Butte College, Luann Swanberg of Ventura College, and Cecelia Yanez of Copper Mountain College.



**Rachel Wood
North**

Rachel Wood has worked in Admissions and Records at Butte College since 2006. She began her student services career at CSU, Chico while an undergraduate at the university. Rachel

actively seeks opportunities to support students through campus events, special programs, and the campus student mentorship program. She is finishing out her first year as a member of the Butte College Classified Senate and recently completed the 2-year Butte College Leadership Development Institute.

**Luann Swanberg
South**

Luann Swanberg has held a variety of leadership positions supporting grant funded career and technical education and economic and workforce development projects, as well as serving as a Performance Consultant/Improvement Specialist, managing the design, development and delivery of Manager and Supervisor Leadership Academies for the City of Ventura. Luann has been an internal consultant, coach, trainer, and facilitator in the areas of strategic planning, leadership development, total quality management, performance improvement and organizational effectiveness, as well as a Lieutenant Commander in the Naval Reserves. Luann's personal mission statement is to partner with others to develop strong leadership, exceptional performance



and outstanding organizations; together achieving personal, professional and organizational goals.

**Cecelia Yanez
At-Large**



Cecelia Yanez has worked as a custodian at Copper Mountain College for over 11 years. She is the current Classified Senate President and has held the position for 3 years. Cecelia has held several leadership roles in her CSEA chapter, including Vice President and Secretary, and serves on the CSEA Community College Committee as an area F representative that represents 10 community college chapters. She also proudly serves as the Classified Representative on the Copper Mountain College Foundation Board of Directors. As a former Copper Mountain College student, Cecelia modeled success for her children, two of whom are currently enrolled at the college. Cecelia believes that the best thing about working at Copper Mountain College, besides the students, are the beautiful sunrises, sunsets, blue skies and great weather of Joshua Tree, CA.

All scholarship recipients are recognized each year at the CLI Awards Dinner.

Award for Perseverance & Commitment

By Cari Plyley
4CS Board & Butte College

Shelley Crabtree is a familiar name I have seen for many years. As the database manager for 4CS, I have seen Shelley's name in many senate positions; secretary, treasurer, and president. Shelley has also communicated with 4CS on a constant basis, asking questions and requesting advice.

In March of 2010 Shelley contacted me because her senate was having difficulty getting people to run for officers of the senate and to replace the current board which was serving beyond its term allowed in the constitution. For the next few months Shelley asked for advice and acted upon suggestions. She pursued each item to its resolution and tirelessly worked through every issue.

She asked questions on procedures of constitutions and bylaws, elections terms and requirements and voting processes, supervisor support of governance, employee rights to participate in governance, how to

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encourage administrative and supervisory support for classified participation, participatory governance in Ed Code, and even fundraising ideas. By the end, in April, Shelley's email had lost none of her enthusiasm, "we actually have two candidates for VP! Whooo Hoo!!"



When I brought Shelley's leadership actions to then 4CS President Benita Briones she was in total agreement that the perseverance and commitment that Shelley had shown, as well as her ability to stay positive and on track, deserved recognition. Shelley showed a commitment and support of her classified staff and senate that inspires the rest of us to continue to support and participate in what we believe is a worthy cause – participatory governance. The 4CS Executive Board congratulates Shelly and recognizes her at the 2011 Classified Leadership Institute for her "Perseverance & Commitment."

California Community Colleges in an Unbalanced Predicament

By Monica Souza
4CS Board & Sacramento City College

If my theory is correct, California's budget and its impact on our community colleges will be on the forefront of our conversations for the next couple of years. It took some time for us to get into this mess and it will take some time for us to get out of it. Various plans (A, B, and C) to address our state's five-year deficit (averaging around \$20 billion each year) still include tax extensions in sales tax and vehicle license fee, and at the same time cut programs. While the "state tax receipts" in CA have been above the projected outcome, we still need to watch what is happening with Proposition 98 and the "Wall of Debt". We also need to watch proposed legislation and discuss the possible impacts; and how the Redistricting Commission adds pressure to the budget and/or our legislation? In all probability; using these options above will lead to a new lower tax base and get us closer to a balanced budget.

The League recently held a joint Chancellor's Office and League Budget Webinar that highlighted many of my outlined remarks. Keeping up with current political trends and discussions is the best way we can all participate in finding a solution; supporting the old but saying "education is the key to success". Shaking the branches of education with the prospect of closing

11 community colleges would have the same effect as chopping away at the roots. So we look to our state leaders to question their promises to guard against the destructive "smoke and mirrors" technique that leads to the slow loss of education and our state's economic recovery. While I may be literally thinking out loud and have more questions than answers, I truly believe it is up to each of us to follow and participate in our government and its decision making processes. For more information on major bills the League is following go to: www.ccleague.org/files/public/BOI0611.pdf

Get Involved with 4CS

by Debra Cantarero
4CS Board & Pasadena City College

Greetings to all of my colleagues around the state! I hope that with all that is happening this year you are still able to find ways to stay motivated.

One way to keep energized is to volunteer! The 4CS organization is always happy to get new people involved at the state level. Please consider a position with 4CS-check the website for open positions and more information. Elections will happen at the Classified Leadership Institute in Ventura this summer.

Speaking of CLI, 4CS is very excited to bring the Leadership Institute to a new venue this year. The Crowne Plaza Hotel in Ventura is a very beautiful space, and we have a great program, including Chad Crittenden from Survivor as our keynote speaker.

2011 California Board of Governors Classified Employees of the Year Announced

The California Board of Governors announced the 2011 recipients of the Classified Employee of the Year Award at their May 10th meeting.

The award honors classified employees who demonstrate the highest level of commitment to professionalism and community colleges, and hold a record for outstanding service on campus and beyond. All nominees are entered by members of their college and endorsed by their local Board of Trustees. Award recipients are selected by a joint committee with representatives from the Board of Governors, the Chancellor's Office and the Foundation for California Community Colleges. Each recipient receives a \$500 cash award and plaque

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supported through a generous grant through the Foundation for California Community Colleges.

Award recipient biographies taken from Board of Governors May 10, 2011 Agenda, Item 5.1.

This year's recipients were:

Trisha Albertsen Chaffey Community College District

Trisha Albertsen is an Accountant at Chaffey College and has been with the district for 11 years. Trisha is a dedicated employee who is patient and reacts quickly to all problematic situations that arise. She is a team player, always willing to help others with any questions concerning the budget, and is an asset to the accounting and budgeting offices. Trisha is a tireless fundraiser and through her leadership as Classified Senate President the senate is able to give ten \$300 scholarships this year. Trisha also donates time to Juvenile Diabetes, Teddy Bears for Hugs, Ontario Tent City, and several other community outreach programs on and off campus. In the words of her nominator, "Trisha has shared her knowledge and experience with coworkers who turn to her for her expertise. Her pleasant demeanor and willingness to offer her help are always appreciated." The Board of Governors, the Chancellor's Office and the Foundation for California Community Colleges is proud to recognize Trisha Albertsen as a 2011 Classified Employee of the Year Award winner.

Dottie Arcangeli Feather River Community College District

Dottie Arcangeli is a Senior Program Assistant in the Library at Feather River College and has been with the district for more than 21 years. Dottie's unwavering commitment to students, faculty and staff in the performance of her duties is both admirable and remarkable. Despite facing many personal challenges including a life threatening illness, Dottie performed her duties with the same degree of dedication and commitment that she always has. She has never faltered in her positive approach to virtually every task she undertakes, performing her duties with an eye toward helping further the educational mission of the college and the educational goals of the students. Dottie has been a leader within the Classified Senate for the last 19 years. She was on the original committee to create the Feather River College Classified Senate Scholarship in 1996, and she organizes the bi-annual fundraiser for the scholarship. Dottie volunteered with various community organizations including the American Cancer Society,

Boy Scouts of America, and the Lymphoma Research Foundation. The Board of Governors, the Chancellor's Office and the Foundation for California Community Colleges is proud to recognize Dottie Arcangeli as a 2011 Classified Employee of the Year Award winner.

Stephanie Alves Contra Costa Community College District

Stephanie Alves is a Lead Admissions and Records Assistant at Los Medanos College and has been with the district for 20 years. Stephanie exhibits a high level of professionalism in her approach to the college and the students. Her knowledge of policies, procedures and regulations are unparalleled in the district. She promotes teamwork and communication in the Admissions and Records office, insisting that every employee's opinion be voiced and acknowledged. Stephanie is involved with the Leukemia and Lymphoma Society and the Antioch Historical Society. She recently established a scholarship in her mother's name for a deserving Los Medanos student. In the words of her nominator, "Stephanie is dedicated to the college and district and is motivated to ensure student success. Anyone who visits her office is immediately put at ease by her warm and welcoming smile." The Board of Governors, the Chancellor's Office and the Foundation for California Community Colleges is proud to recognize Stephanie Alves as a 2011 Classified Employee of the Year Award winner.

Susan Monahan West Valley-Mission Community College District

Susan Monahan is a Career/Transfer Advisor at Mission College and has been with the district for 21 years. Susan's central motivation is service to students, attainment of their educational and career goals, and overall success at college and in life. Susan has been an active and vocal champion of Mission College providing outreach when there was no official outreach department and by participating in events at high schools, corporations, and community organizations. She serves Mission College not only in her job duties but also as the classified staff representative on several committees including the college budget advisory committee, the graduation committee and the staff development committee. Susan also developed the Norte Dame de Namur Partnership with Mission College that led to the granting of a four-year degree on the Mission College campus. Susan is active in her community and dedicates time to many organizations including Holy Spirit Catholic Church, Almaden Counseling Service, and the Shadow Brook Swim Club of San Jose. In

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the words of her nominator, "Susan epitomizes the characteristic of an outstanding classified employee. She exemplifies professionalism, personifies community leadership, and serves as an extraordinary role model for our classified staff. Susan's commitment to Mission College and the neighboring community is selfless and genuine." The Board of Governors, the Chancellor's Office and the Foundation for California Community Colleges is proud to recognize Susan Monahan as a 2011 Classified Employee of the Year Award winner.

Christie Boggs

Butte-Glenn Community College District

Christie Boggs is the Administrative Secretary to the Dean of Career and Technical Education at Butte College and has been with the district for 28 years. Christie personifies the highest principles and ethical standards of a truly committed community college professional. She is renowned for modeling the idea that students must always be first. She takes her student assistants under her wing and assists them with navigating their educational goals and career pathways. Christie is a natural leader who works to forge consensus when others only see conflict and misunderstanding. Christie has served on several committees during her 28 years with the district ranging from the Budget Development Committee, Classified Senate, and the Technology Committee. Christie also serves as a student mentor and a classified staff mentor. Christie's off campus activities include being involved in Butte County 4H, Relay for Life, Supplies for Soldiers, and the Christmas Giving Effort at the local mall. In the words of her nominator, "Christie's high standards and infectious enthusiasm for students and student learning have contributed immensely to making Butte College one of the leading colleges in the state. Her example is an inspiration to us all." The Board of Governors, the Chancellor's Office and the Foundation for California Community Colleges is proud to recognize Christie Boggs as a 2011 Classified Employee of the Year Award winner.

Barbara Cogert

Ventura County Community College District

Barbara Cogert is an Administrative Assistant I with Ventura College and has been with the district for 12 years. Barbara believes in putting students first and goes above and beyond in providing leadership and support to the classified staff to make sure they have what they need to serve students. Barbara is gracious and patient with students, staff, and faculty and exemplifies the values of performance excellence, honesty, integrity, inclusivity, and openness. In addition to all that she

does in her position as an Administrative Assistant I in the Health Sciences Department, she has also served as the president of the Ventura College Classified Senate since October 2008. Working with SEIU Local 99 Barbara helped secure funds for an Osher Scholarship for classified staff's children and/or grandchildren. Off campus Barbara is involved in her community and helps to raise money for the Boys and Girls Club of Oxnard, Cheerful Helpers for Children with Special Needs, and she provides meals, rides, and other assistance to shut ins and others in need. The Board of Governors, the Chancellor's Office and the Foundation for California Community Colleges is proud to recognize Barbara Cogert as a 2011 Classified Employee of the Year Award winner.

Chaffey College's Teddy Bear for Hugs

By Kelly Wilkerson

4CS Board & Chaffey College

April 2011 concluded Chaffey College Classified Senate's fifth year of what we call Teddy Bears for Hugs. A flyer is sent out campus wide asking for donations of stuffed animals with tags attached to faculty, staff, and Governing Board Members. Due to the overwhelming support, this event has been a great success! We have received great support from faculty members who offer their students extra credit for donating stuffed animals to this wonderful cause.

All stuffed animals are then taken to Loma Linda Children's Hospital in Loma Linda, CA. We have collected and donated 959 stuffed animals in our five years of doing this and have also collected \$1,180 in monetary donations which has been spent on Wish List Items, such as baby mobiles, toddler toys, gift cards for teenagers, etc. Some children are not allowed to leave the hospital due to their illness, so to bring a smile to a child's face by giving them a stuffed animal or a little something extra is simply priceless.

Grossmont-Cuyamaca Community College District Staff Development and Fundraising Success

By Debi Miller

Grossmont-Cuyamaca Community College District

Grossmont-Cuyamaca CCD's Classified Senate worked to reinstate their District Classified Staff Development Committee this year, soliciting input from staff about workshop topics and training days. After receiving an overwhelming response, which the committee

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culled through, a new certificate program named Developing Our Classified (or DOCTerate) was created. A cute play on words for a seriously useful program! Three qualifying strands were developed based on the needs identified by staff – Technology, Get to Know Your District and Wellness. Workshops on district services, as well as Microsoft Office 2010 have already been rolled out. In collaboration with GCCCD's CSEA, the Classified Senate is developing a process for implementing classified staff requests for staff development training.

The GCCCD's Classified Senate Executive Board continues to be successful in raising funds through several fundraisers: See's Candy and Dudley's Bread. Early last year the CS solicited recipes from its fellow staff and created a cookbook, which was sold it on Classified Staff Appreciation Day. The funds raised from this fundraiser were earmarked for CLI and Osher Scholarships. It was so successful that the Executive Board is considering doing it again next year. So watch out, the GCCCD Classified Senate may be showing up to CLI a bit more often.

The Importance of Classified Staff Events - Butte College Classified Day 2011: Survivor

By Cari Plyley
4CS Board & Butte College

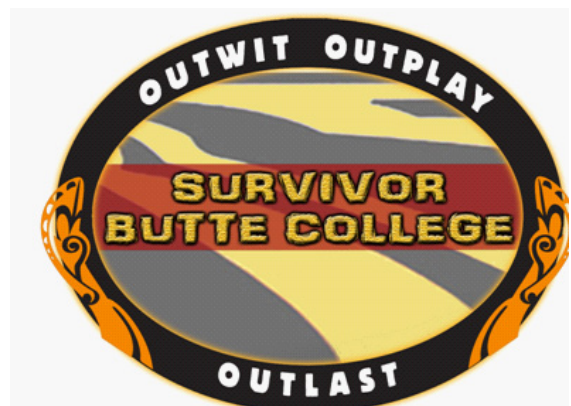
In June of each year Butte College classified staff come together for Classified Day, a day-long, off-campus event to rejuvenate and focus on professional development in a relaxing atmosphere. This year the appropriate theme "Survivor" was chosen.

Not that all classified staff are surviving the budget crunch. Seven classified employee positions are being eliminated and 39 one-month reductions (8% cut in positions) all resulting in bumping.. Morale is suffering and when staff observe that they are taking the brunt of the staffing cuts, award presentations are bittersweet. As staff become mired in negative reflections of the possible future, they now, more than ever, require encouragement by supervisors to attend professional development activities. They need to get away and focus on the team spirit and the many rewards of working in education. It is a time to reflect on the outstanding colleagues we work with and how we contribute to student success. Taking time to attend such events is more important than ever and staying positive is one "survival" necessity.

Finding funds to attend professional development conferences, like the Classified Leadership Institute or

the Annual CCLC Convention may become more and more difficult in the next few years. Classified staff will be relying on management and administration to see the importance of continuing support for classified staff's involvement in participatory governance and professional education development. Future cuts in professional development funding may also strain the relationships of classified staff and other campus segments vying to utilize staff development funding. Classified staff should continue to step up and voice their support for their share of professional development funding and impress upon their management and faculty that we are ALL members of the same "student support" team and we need to support the growth of all members of our campus community.

But during difficult times like these it is especially important to take advantage of events like Butte College's Classified Day and other opportunities to "rewind" our motivation and raise our spirits. We are all depending on each other for mental support to "survive" the budget crisis. Now more than ever events like these remind us that we are "support" staff and that sometimes that means supporting each other through good and bad times.



CONNECTIONS is published twice yearly, November and June, by the California Community College Classified Senate (4CS), 2017 "O" St., Sacramento, CA 95814.

Please submit your suggestions and/or articles no later than October 1st for the November issue and May 1st for the June issue to: Melanie Haynie at mhaynie@cccs.org

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Pasadena City College Classified Senate
Sierra College Classified Senate
West Valley Classified Senate



4CS Calendar of Activities and Deadlines 2011-2012

June

- 16 Consultation Council Meeting, Sacramento
- 23-25 Classified Leadership Institute
Crowne Plaza, Ventura, CA
- 25 4CS Annual Business Meeting,
Ventura, CA

July

- 11-12 Board of Governors' Meeting, Sacramento
- 21 Consultation Council Meeting, Sacramento

August

- 18 Consultation Council Meeting, Sacramento

September

- 4CS Fall Meeting, TBA
- 12-13 Board of Governors' Meeting,
Butte Community College
- 15 Consultation Council Meeting, Sacramento

October

- 20 Consultation Council Meeting, Sacramento

November

- 7-8 Board of Governors' Meeting, Sacramento
- 17 4CS Winter Meeting, San Jose Fairmont
- 17 Consultation Council Meeting, Sacramento
- 17-19 CCLC Annual Covention and Partner
Conference, San Jose Fairmont